



**SOMETHINGIT**

Data Protection Privacy Policy



## Introduction

At Something IT, we value the privacy and security of our clients' personal information. This Data Protection Privacy Policy outlines how we collect, use, store, and protect the data we receive from our clients. By engaging with our services, you agree to the practices described in this policy.

## Information Collection

We may collect the following types of information from our clients:

- **Personal Information:** This includes names, contact details (such as email addresses and phone numbers), and any other information provided to us voluntarily.
- **Usage Information:** We may collect non-personal information regarding the use of our services, such as IP addresses, browser type, device information, and website analytics.

## Information Use

We use the collected information for the following purposes:

- **Service Delivery:** To provide the services requested by our clients and fulfill our contractual obligations.
- **Communication:** To respond to inquiries, provide support, and keep our clients informed about our services, updates, and relevant information.
- **Improvements:** To enhance our services, we may analyze usage patterns and feedback to identify areas for improvement and develop new features.

## Information Sharing

We do not sell, rent, or disclose our clients' personal information to third parties unless required by law or with explicit consent. However, we may share non-personal information with trusted service providers to assist us in delivering our services effectively.

## Data Security

We implement industry-standard security measures to protect the confidentiality and integrity of our clients' data. While we strive to safeguard all information, no method of transmission or storage is completely secure. We cannot guarantee absolute security, but we take all reasonable precautions to protect your data.

## Data Retention

We retain personal information for as long as necessary to fulfill the purposes outlined in this policy unless a longer retention period is required or permitted by law.

## **Client Rights**

Our clients have the right to access, correct, or delete their personal information. If you would like to exercise any of these rights or have any concerns regarding your data, please contact us using the information provided below.

## **Updates to the Privacy Policy**

We may update this Data Protection Privacy Policy from time to time to reflect changes in our practices or legal requirements. We encourage our clients to review this policy periodically to stay informed about how we protect their privacy.

## **Contact Us**

If you have any questions, comments, or requests regarding this Data Protection Privacy Policy, please contact us at:

Something IT Pty Ltd

0410 882 544

[info@somethingit.com.au](mailto:info@somethingit.com.au)

By engaging with our services, you acknowledge that you have read and understood this Data Protection Privacy Policy and agree to the collection, use, and disclosure of your information as described herein.

Last updated: 3 April 2023